



West Park

'A caring school where we put pupils and their achievement first'

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2nd November 2022

Dear Parents/Carers

We would like to invite you to attend the rescheduled virtual Year 7 Form Tutor parents' evening on Thursday 17th November 2022. This will be a chance to speak to your child's Form Tutor and receive feedback on how your child has settled into life at West Park. The Form Tutor will be able to provide feedback from all subject teachers. The appointment slot will be 5 minutes long.

The online appointment booking system is supported by an organisation called SchoolCloud, it allows you to choose your own appointment time with your child's Form Tutor. Once you have made your appointment, you will receive an e-mail confirming the slot you have booked.

Appointments can be made between 3:00 p.m. on Thursday 3rd November and 3:00 p.m. on Wednesday 16th November. Should you wish to make any changes after this date please e-mail info@westpark.derby.sch.uk

Please visit <https://westpark.schoolcloud.co.uk> to book your appointment, there is also a link which can be found on the school's website. To login you need to input your child's first name, surname and date of birth. You will also need an e-mail address. If you have any specific queries that you would like to be covered in an appointment, you can add a note for the teacher at the point when you make an appointment.

On the evening, you will need to sign back into the SchoolCloud website. You can access your appointment using a smartphone with a camera, a tablet or laptop with a camera and a microphone. Your child is very welcome to attend the appointment with you.

If you have any problems that may prevent you from making and attending the appointment, such as access to the internet, please contact school reception. We are happy to arrange a telephone appointment if necessary. Please note that these might happen on alternative days to the settling in evening.

There will be a full parents' evening later in the academic year where you will have the opportunity to make appointments with all of your child's subject teachers.

Kind Regards

N Wilson

N. Wilson
Assistant Head