

West Park School

'A caring school where we put pupils and their achievement first'

School Travel Policy



Policy Owner:	School Business Manager
Date of last Review:	August 2024
Date of next Review:	August 2025

West Park School Travel Policy

The main aim of the School Travel Policy is to reduce single occupancy car use on the school journey, by promoting and encouraging safe and sustainable travel. Increasing sustainable travel helps to reduce congestion and pollution, as well as improving the health and fitness of pupils.

We actively encourage our pupils and staff to walk or cycle to school as they:

- Keep us fit and healthy
- Help our pupils develop road safety skills which will keep them safe as they travel further afield and more independently
- Help keep our local air clean, and our streets free from congestion
- Are life skills that everyone should be able to benefit from

What we do

- We update and monitor our school travel plan
- We promote safe and active travel as much as possible by using our noticeboard, displays, newsletter, website (www.westpark.derby.sch.uk) and Facebook
- We encourage all members of our school community to walk, cycle or travel by public transport for the journey to school. To support this, we provide:
Secure, well lit, camera covered cycle/scooter shed
- Public transport information
- We run a B line card in conjunction with Derbyshire County Council
- Local school trips are made by the school minibus where possible, or on foot if the destination is close by
- We let all new pupils and their parents/carers know that we promote healthy and sustainable travel to school before the child starts at our school
- Utilize our school website and social media platforms to update members of the local community on relevant events that would impact on local transport
- Communicate openly with local residents and act swiftly to deal with concerns raised
- Regularly attend meetings with local stakeholders including the police, local councilors and the safer neighbourhood team to work cohesively to find local transport solutions.
- Meet with local headteachers to discuss shared transport issues.
- Offer a range of before and after school activities when possible to spread out the times that pupils enter/exit the site.
- Provide a cycle-to-work scheme for all West Park employees.
- Facilitate after-school staff supervision on Park Road and West Road.

What we ask of parents

- Please encourage your child(ren) to walk, scoot or cycle to school whenever possible
- Ensure your child(ren) walk or ride sensibly and safely on the way to and from school, and to push bikes and scooters on school grounds
- Ensure that bicycles and scooters are roadworthy and properly maintained. If in doubt consult a qualified mechanic
- Encourage you to provide your child(ren) with a cycle helmet
- Ensure your child(ren) can be seen by fitting lights to their bike by supplying them with high- visibility clothing
- Make sure your child(ren) has a lock for their bike or scooter and that they know how to use it
- Ensure you have appropriate insurance cover for your child(ren)'s bicycle or scooter as the School is not liable for any loss or damage to cycles or scooters on the premises or being used on the way to or from school
- We understand that sometimes there is no alternative to driving to school but please make every effort to avoid driving on to West Road and Park Road.
- Where a car must be used we ask parents to drive only part of the way, and drop their child(ren) off away from the school so that some of the journey can be walked or scooted
- If you do have to drive your child(ren) and stop in the near vicinity please do so legally, safely and with respect for our neighbours and local residents

It is not acceptable to park or wait on double yellow lines, on the school zigzags or across residential driveways for any period of time.

Please note that the decision on whether a child is competent to cycle or scoot to school is for the parent(s) or carer(s) to make. The school has no liability for any consequences arising from this decision.

What we ask of pupils

- Ask your parents if you can walk or cycle to school
- Behave in a way that shows you and the school in the best light whether walking, scooting, cycling or using public transport
- Ride or walk courteously, sensibly and safely on the way to and from school
- Push bikes and scooters on school grounds
- Check that your bike or scooter is roadworthy and properly maintained
- Encourage wearing a cycle helmet
- Make sure you can be seen by using lights in the dark or bad weather and by wearing high- visibility clothing
- Make sure you have a lock for your bike or scooter and that you use it

What we ask of staff

- Walk to school if you live in the local vicinity (15 minutes' walk)
- Cycle to school when possible
- Use public transport
- Car share
- As a last resort drive
- Only park on the school property in the designated parking bays
- Do not double park
- It is not acceptable to park on double yellow lines, on the school zigzags, pavements or across residential driveways for any period of time